6.5.2

NIRF Report, AAA Report and details on follow up actions

TEHATTA SADANANDA MAHAVIDYALAYA

A WEST BENGAL STATE GOVERNMENT AIDED DEGREE COLLEGE

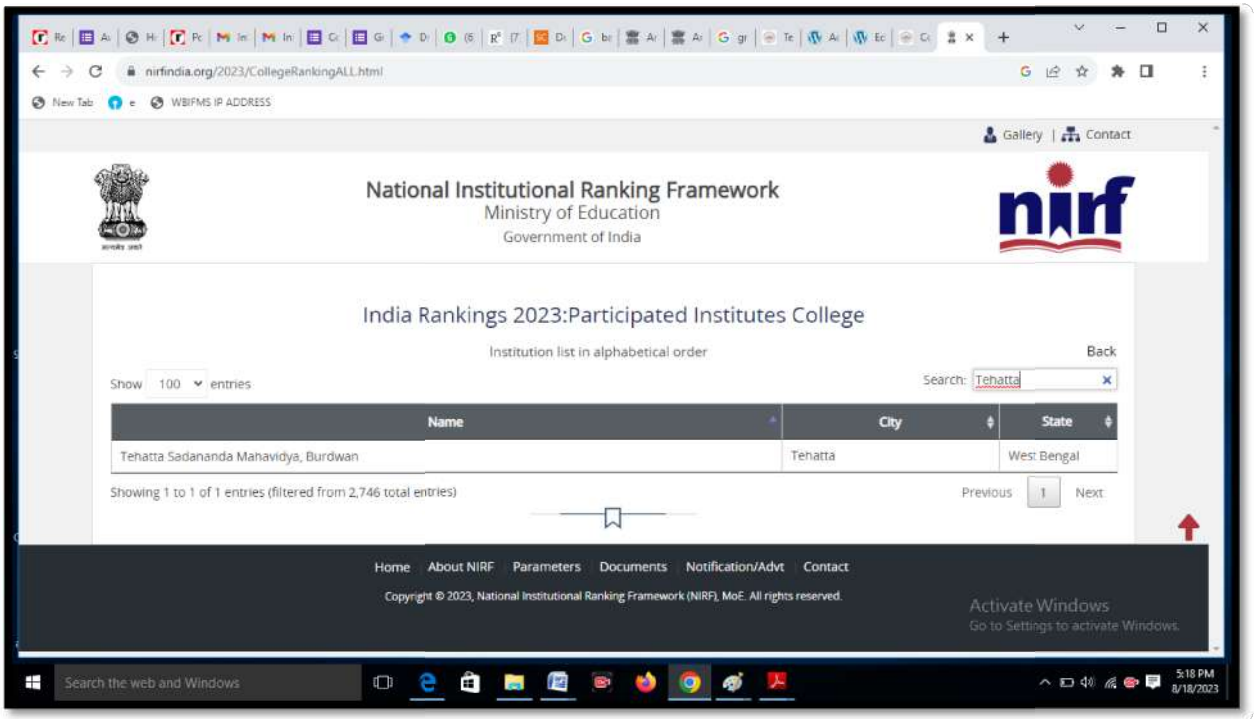
AFFILIATED TO THE UNIVERSITY OF BURDWAN

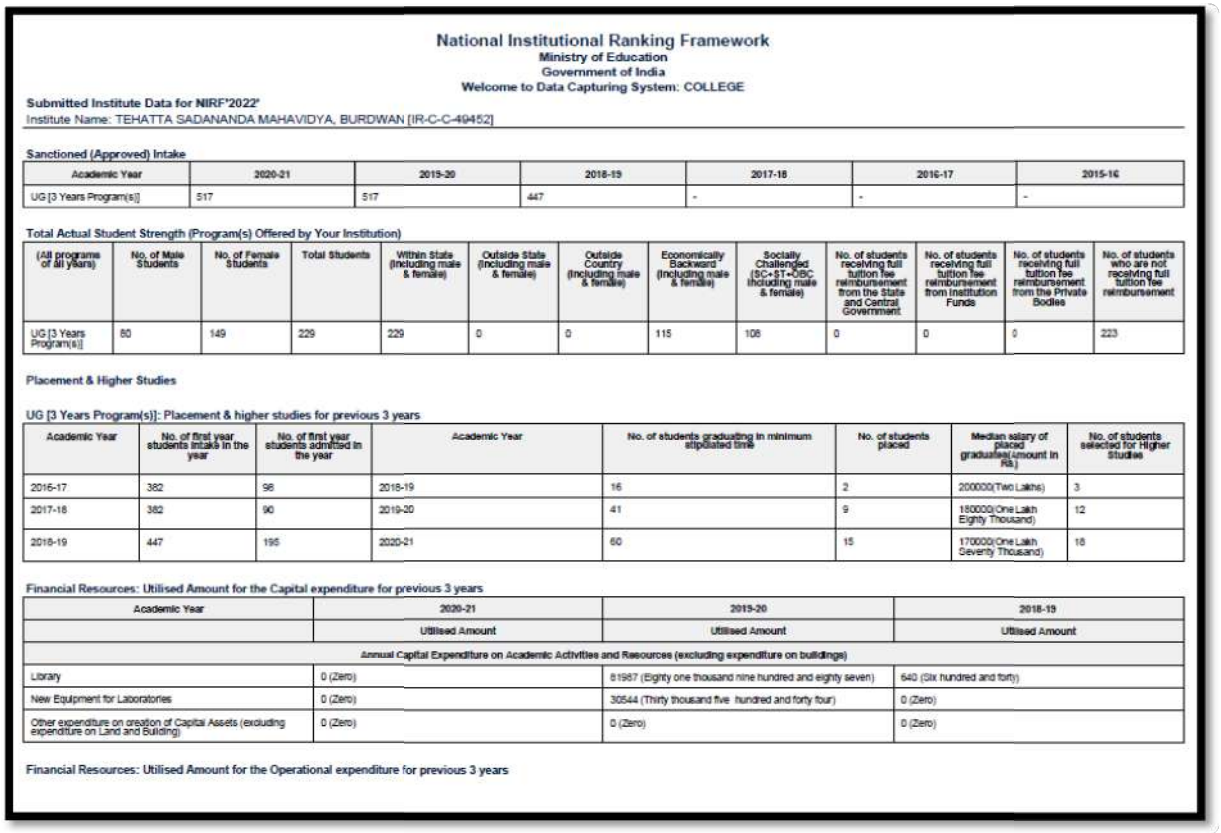
ESTABLISHED – 2013

★ P.O – TEHATTA ★ DIST. – PURBA BARDHAMAN ★ PIN – 713122 ★

tehatta.sadananda.mahavidyalay@gmail.com

Participation in NIRF





National Institutional Ranking Framework
Ministry of Education
Government of India
Welcome to Data Capturing System: COLLEGE

Submitted Institute Data for NIRF'2022'
Institute Name: TEHATTA SADANANDA MAHAVIDYA, BURDWAN [IR-C-C-49452]

Sanctioned (Approved) Intake

Academic Year	2020-21	2019-20	2018-19	2017-18	2016-17	2015-16
UG [3 Years Program(s)]	517	517	447	-	-	-

Total Actual Student Strength (Program(s) Offered by Your Institution)

(All programs of all years)	No. of Male Students	No. of Female Students	Total Students	Within State (Including male & female)	Outside State (Including male & female)	Outside Country (Including male & female)	Economically Backward (Including male & female)	Socially Challenged (SC+ST+OBC Including male & female)	No. of students receiving full tuition fee reimbursement from the State and Central Government	No. of students receiving full tuition fee reimbursement from Institution Funds	No. of students receiving full tuition fee reimbursement from the Private Bodies	No. of students who are not receiving full tuition fee reimbursement
UG [3 Years Program(s)]	80	149	229	229	0	0	115	108	0	0	0	223

Placement & Higher Studies

UG [3 Years Program(s)]: Placement & higher studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates(Amount in Rs.)	No. of students selected for Higher Studies
2016-17	382	98	2018-19	16	2	200000(Two Lakhs)	3
2017-18	382	90	2019-20	41	9	180000(One Lakh Eighty Thousand)	12
2018-19	447	195	2020-21	60	15	170000(One Lakh Seventy Thousand)	18

Financial Resources: Utilised Amount for the Capital expenditure for previous 3 years

Academic Year	2020-21	2019-20	2018-19
	Utilised Amount	Utilised Amount	Utilised Amount
Annual Capital Expenditure on Academic Activities and Resources (excluding expenditure on buildings)			
Library	0 (Zero)	81987 (Eighty one thousand nine hundred and eighty seven)	640 (Six hundred and forty)
New Equipment for Laboratories	0 (Zero)	30544 (Thirty thousand five hundred and forty four)	0 (Zero)
Other expenditure on creation of Capital Assets (excluding expenditure on Land and Building)	0 (Zero)	0 (Zero)	0 (Zero)

Financial Resources: Utilised Amount for the Operational expenditure for previous 3 years

Academic Year	2020-21	2019-20	2018-19
	Utilised Amount	Utilised Amount	Utilised Amount
Annual Operational Expenditure			
Salaries (Teaching and Non Teaching staff)	11139491 (One crore eleven lakhs thirty nine thousand four hundred ninety one)	7601739 (Seventy six lakhs one thousand thirty nine)	5861466 (Fifty eight lakhs sixty one thousand four hundred and sixty six)
Maintenance of Academic Infrastructure or consumables and other running expenditures(excluding maintenance of hostels and allied services,rent of the building, depreciation cost, etc)	62000 (Sixty two thousands)	94497 (Ninety four thousand and four hundred and ninety seven)	325580 (Three lakhs twenty five thousands five hundred and eighty)
Seminars/Conferences/Workshops	56300 (Fifty six thousand and three hundred)	72796 (Seventy two thousand seven hundred and ninety eight)	0 (Zero)

PCS Facilities: Facilities of physically challenged students

1. Do your institution buildings have Lifts/Ramps?	Yes, less than 40% of the buildings
2. Do your institution have provision for walking aids, including wheelchairs and transportation from one building to another for handicapped students?	No
3. Do your institution buildings have specially designed toilets for handicapped students?	Not available

Faculty Details

Srno	Name	Age	Designation	Gender	Qualification	Experience (In Months)	Currently working with institution?	Joining Date	Leaving Date	Association type
1	Dr Pritam Das	39	Assistant Professor	Male	Ph.D	54	Yes	17-01-2017	--	Regular
2	Dr Nilanjan De	46	Dean / Principal / Director / Vice Chancellor	Male	Ph.D	220	Yes	01-04-2021	--	Regular
3	Basanti Rani Bag	36	Assistant Professor	Female	M.A	43	Yes	30-12-2017	--	Regular
4	Anurima Guin	32	Assistant Professor	Female	M.A	49	Yes	29-05-2017	--	Regular
5	Suman Ghosh	27	Other	Male	M.A	30	Yes	01-02-2019	--	Regular
6	Sourav Ghosh	27	Other	Male	M. Phil	30	Yes	01-02-2019	--	Regular
7	Susmita Mondal	28	Other	Female	M.A	30	Yes	01-02-2019	--	Regular
8	Hoimonti Banerjee	30	Other	Female	M.A	30	Yes	01-02-2019	--	Regular
9	Labani Bag	27	Other	Female	M.A	24	Yes	08-07-2019	--	Regular
10	Anjan Kumar	27	Other	Male	M.A	30	Yes	01-02-2019	--	Regular
11	Sanchita Maji	27	Other	Female	M.A	29	Yes	01-03-2019	--	Regular
12	Abhishek Banerjee	33	Other	Male	M.A	89	Yes	12-08-2013	--	Regular
13	Koyel Ghosh	32	Other	Female	M.A	70	Yes	01-09-2015	--	Regular
14	Sumit Kumar Nath	34	Other	Male	M.A	92	Yes	25-11-2013	--	Regular
15	Dr Ruchira Chanda	34	Assistant Professor	Female	Ph.D	50	Yes	03-05-2017	--	Regular
16	Abu Toyab Sk	31	Assistant Professor	Male	M.A	53	Yes	13-02-2017	--	Regular
17	Arindya Mandal	32	Assistant Professor	Male	M.Sc.	52	Yes	17-03-2017	--	Regular

18	Dr Alokananda Ghosh	33	Assistant Professor	Female	Ph.D	50	Yes	21-05-2017	--	Regular

National Institutional Ranking Framework

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Submitted Institute Data for NIRF'2023'

Institute Name: TEHATTA SADANANDA MAHAVIDYA, BURDWAN [IR-C-C-49452]

Sanctioned (Approved) Intake

Academic Year	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17
UG [3 Years Program(s)]	517	517	517	-	-	-

Total Actual Student Strength (Program(s) Offered by Your Institution)

(All programs of all years)	No. of Male Students	No. of Female Students	Total Students	Within State (Including male & female)	Outside State (Including male & female)	Outside Country (Including male & female)	Economically Backward (Including male & female)	Socially Challenged (SC+ST+OBC Including male & female)	No. of students receiving full tuition fee reimbursement from the State and Central Government	No. of students receiving full tuition fee reimbursement from Institution Funds	No. of students receiving full tuition fee reimbursement from the Private Bodies	No. of students who are not receiving full tuition fee reimbursement
UG [3 Years Program(s)]	157	274	431	431	0	0	142	155	0	0	0	297

Placement & Higher Studies

UG [3 Years Program(s)]: Placement & higher studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates(Amount in Rs.)	No. of students selected for Higher Studies
2017-18	382	90	2019-20	41	9	180000(1 lakh eighty thousands)	12
2018-19	447	147	2020-21	60	15	170000(One Lakh Seventy Thousands)	18
2019-20	517	195	2021-22	82	0	0(Zero)	32

Financial Resources: Utilised Amount for the Capital expenditure for previous 3 years

Academic Year	2021-22	2020-21	2019-20
	Utilised Amount	Utilised Amount	Utilised Amount
Annual Capital Expenditure on Academic Activities and Resources (excluding expenditure on buildings)			
Library	0 (Zero)	0 (Zero)	81987 (Eighty One Thousand Nine Hundred Eighty Seven)
New Equipment for Laboratories	0 (Zero)	0 (Zero)	30544 (Thirty Thousand Five Hundred Forty Four)
Other expenditure on creation of Capital Assets (excluding expenditure on Land and Building)	0 (Zero)	0 (Zero)	0 (Zero)

Financial Resources: Utilised Amount for the Operational expenditure for previous 3 years

Academic Year	2021-22	2020-21	2019-20
	Utilised Amount	Utilised Amount	Utilised Amount
Annual Operational Expenditure			
Salaries (Teaching and Non Teaching staff)	9172194 (Ninety one Lakhs Seventy two Thousands one hundred ninety four)	11139491 (One crore eleven lakhs thirty nine thousand four hundred ninety one)	7601739 (Seventy Six Lakhs One Thousand Thirty Nine)
Maintenance of Academic Infrastructure or consumables and other running expenditures(excluding maintenance of hostels and allied services,rent of the building, depreciation cost, etc)	297308 (Two lakhs ninety seven thousands three hundred eight)	62000 (Sixty two thousands)	94497 (Ninety four thousands four hundred ninety seven)
Seminars/Conferences/Workshops	4439 (Four thousands four hundred thirty nine)	56300 (Fifty six thousands three hundred)	72798 (Seventy two thousands seven hundred ninety eight)

PCS Facilities: Facilities of physically challenged students

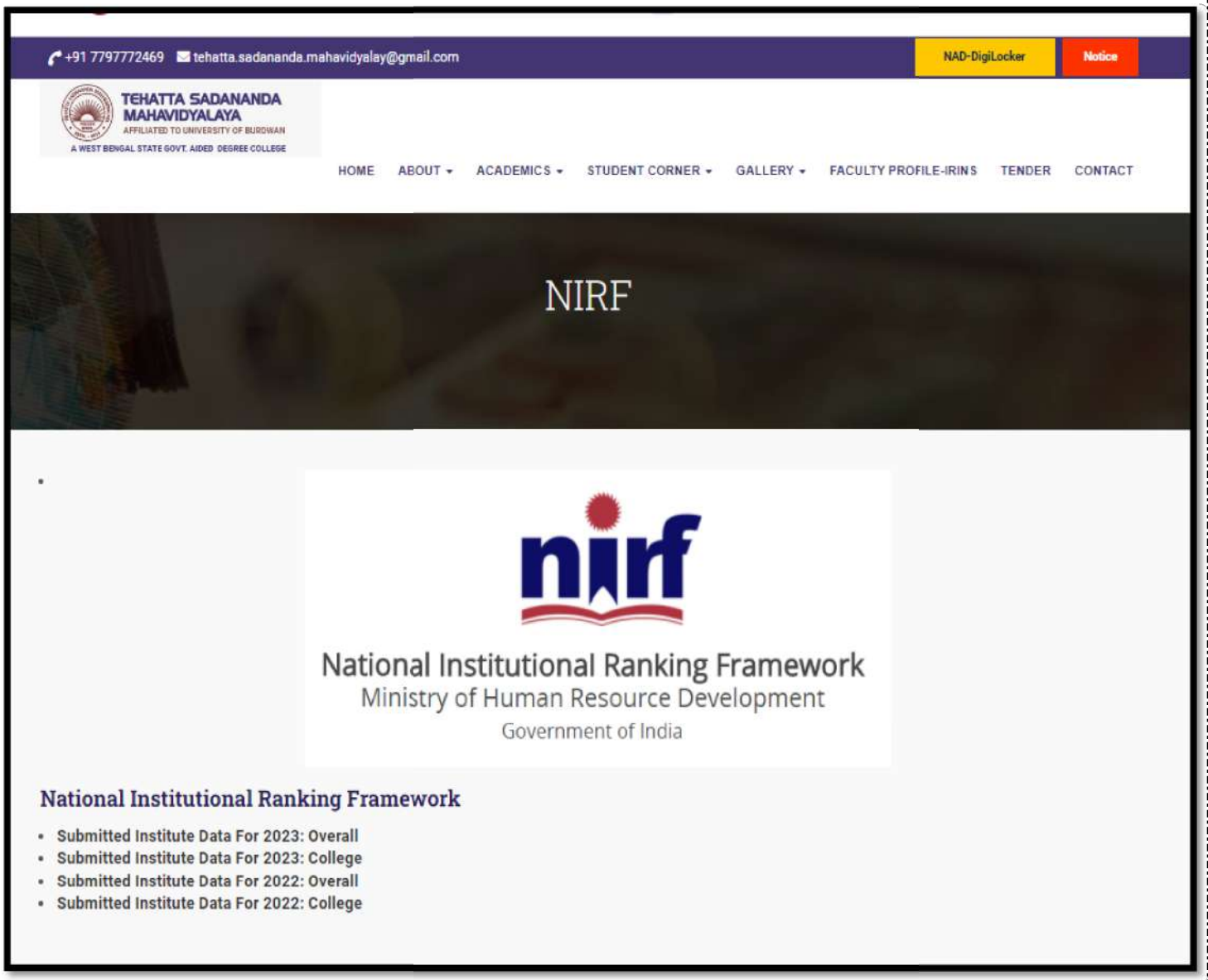
1. Do your institution buildings have Lifts/Ramps?	Yes, less than 40% of the buildings
2. Do your institution have provision for walking aids, including wheelchairs and transportation from one building to another for handicapped students?	Yes
3. Do your institution buildings have specially designed toilets for handicapped students?	Not available

Faculty Details

Srno	Name	Age	Designation	Gender	Qualification	Experience (In Months)	Currently working with institution?	Joining Date	Leaving Date	Association type
1	Dr Anindya Mandal	33	Assistant Professor	Male	Ph.D	64	Yes	17-03-2017	--	Regular
2	Dr Pritam Das	40	Assistant Professor	Male	Ph.D	66	Yes	17-01-2017	--	Regular
3	Dr Nilanjan De	47	Dean / Principal / Director / Vice Chancellor	Male	Ph.D	232	Yes	01-04-2021	--	Regular
4	Basanti Rani Bag	37	Assistant Professor	Female	M.A	55	Yes	30-12-2017	--	Regular
5	Arunima Guin	33	Assistant Professor	Female	M.A	61	Yes	29-05-2017	--	Regular
6	Suman Ghosh	28	Other	Male	M.A	42	Yes	01-02-2019	--	Regular
7	Sourav Ghosh	28	Other	Male	M. Phil	42	Yes	01-02-2019	--	Regular
8	Susmita Mondal	29	Other	Female	M.A	42	Yes	01-02-2019	--	Regular
9	Hoimonti Banerjee	31	Other	Female	M.A	42	Yes	01-02-2019	--	Regular
10	Labani Bag	28	Other	Female	M.A	36	Yes	08-07-2019	--	Regular
11	Anjan Kumar	28	Other	Male	M.A	42	Yes	01-02-2019	--	Regular
12	Sanchita Maji	28	Other	Female	M.A	41	Yes	01-03-2019	--	Regular
13	Abhishek Banerjee	34	Other	Male	M.A	107	Yes	12-09-2013	--	Regular
14	Koyel Ghosh	33	Other	Female	M.A	82	Yes	01-09-2015	--	Regular
15	Sumit Kumar Nath	35	Other	Male	M.A	104	Yes	25-11-2013	--	Regular
16	Dr Ruchira Chanda	35	Assistant Professor	Female	Ph.D	62	Yes	03-05-2017	--	Regular
17	Abu Toyab Sk	32	Assistant Professor	Male	M.A	65	Yes	13-02-2017	--	Regular

18	Dr Alokananda Ghosh	34	Assistant Professor	Female	Ph.D	62	Yes	21-05-2017	–	Regular

Web Link



https://www.collegetsm.in/nirf/

TEHATTA SADANANDA MAHAVIDYALAYA
TEHATTA, PURBA BARDHAMAN

ESTD. 2013

CONSOLIDATED
ACADEMIC & ADMINISTRATIVE
AUDIT REPORT

ACADEMIC YEARS: 2018-'19 TO 2022-'23

Prepared by
The Audit Committee
The University of Burdwan
Burdwan

Date: 29/04/2024

REPORT ON ACADEMIC & ADMINISTRATIVE AUDIT

CERTIFICATE

This is to certify that the Academic & Administrative Audit Report of Tehatta Sadananda Mahavidyalaya, Tehatta, Purba Bardhaman is based on the original data collected during the sessions of 2018-'19 to 2022-'23. This has been independently assessed and is applicable to the service range of providing quality Education, Training and Mental Support to the students for their enriched future and career. Further, it is certified that the baseline data was prepared by Internal Quality Assurance Cell (IQAC) of Tehatta Sadananda Mahavidyalaya, Tehatta and submitted to us. The content of the baseline data of the study has been personally verified by the Expert Team constituted by the University of Burdwan for validity and reliability. The data used in the study are original in nature and have not been presented or published elsewhere. Departmental Profiles are used in the report which are taken by the Institutional Academic Audit Team during preparing their Report of the concerned academic years of 2018-'19 to 2022-'23.

29/04/24

Dr Tanmoy Dasgupta
Professor & Head
Deptt. of Business Administration
The University of Burdwan
Burdwan

Dr. Tanmoy Dasgupta
Professor
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29/4/24

Dr Apurba Ratan Ghosh
Professor & Head
Deptt. of Environmental Science
The University of Burdwan
Burdwan

Professor & Head
Deptt. Enviornmental Sc.
The University of Burdwan
Burdwan, W.B.

29/4/24

Dr Gouri Sankar Bandyopadhyay
Principal
Syamsundar College
Shyamsundar
Purba Bardhaman

Dr. Gouri Sankar Bandyopadhyay
Principal
Syamsundar College
P.O.-Shyamsundar, Dist.-Purba Bardhaman
W.B. 713424

Date: 29/04/2024

To
The Principal
Tehatta Sadananda Mahavidyalaya
Tehatta
Purba Bardhaman
West Bengal

Website: www.collegetsm.in
E-mail: tehatta.sadananda.mahavidyalay@gmail.com

Subject: Audit Report Submission by the University Audit Team

Sir
After verification of all the aspects in the College and necessary assessment of the report on "Academic & Administrative Audit" submitted by your College for the academic years 2018-'19 to 2022-'23, we are hereby submitting the Report on "Academic & Administrative Audit" of your College for the years 2018-'19 to 2022-'23 in the attached sheet for your kind perusal and further necessary action at your end.

We request you to please acknowledge and oblige.

Thanks and regards,

Yours sincerely,

29/04/24

Dr Tanmoy Dasgupta
Professor & Head
Deptt. of Business Administration
The University of Burdwan
Burdwan

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Dr Gouri Sankar Bandyopadhyay
Principal
Syamsundar College
Shyamsundar
Purba Bardhaman

Dr. Gouri Sankar Bandyopadhyay
Principal
Syamsundar College
P.O.-Shyamsundar, Dist.-Purba Bardhaman
W.B. 713424

Schedule for Academic & Administrative Audit

(April 29, 2024)

Time	Schedule	Venue
11:30 AM	Introductory Meeting with the Principal	Office Chamber of the Principal
12:00 NOON	Meeting with the IQAC Coordinator &Faculty Members	Office Chamber of the Principal
12:30 PM – 2.30 PM	Presentation of IQAC Coordinator Presentations by Different Departments	
02:45 PM	Lunch	
03:15 PM – 05.30 PM	Presentations by Coordinator of Green Committee & Members Presentations by Different Departments Visit for different facilities	
05:45 PM	Tea	
06:00 PM	Meeting with faculty and administrative members to discuss "Preparedness on NAAC visit"	

29/04/24

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1. Introduction

History of College

Tehatta Sadananda Mahavidyalaya, Tehatta, Purba Bardhaman, a co-educational HE Institution is the only Degree College in Kalna Block II was established on 2013 under the affiliation of the University of Burdwan since its establishment. College was established by the generous and enthusiastic people of the local area and gradually became a place of educational opportunity in the heart of rural outskirts

The establishment of Tehatta Sadananda Mahavidyalaya, Purba Bardhaman stands as a testament to the commitment to educational accessibility, addressing the needs of the local students and fostering a conducive environment for higher learning. Now, College offers 6 UG Hons. courses, and three Program Courses. The College possesses a beautiful lush green ambience. The canopy of the trees provides carbon neutrality and also hosts a wide variety of birds.

Since inception College is maintaining its academic and administrative excellence, and has been continuously upgrading the curricula and infrastructure in order to improve the quality of education. College maintains an administrative hierarchy in College management. The authorities in line with one of its mission of improvement by raising the realm of 'fostering passionate pursuit for academic and intellectual excellence'. So, the College is to look into its strengths and weaknesses and identify the scope of further improvement.

Now, the College voluntarily has started the academic & administrative audit for the last five years 2018-'19 to 2022-'23 to look into its strengths and weaknesses and identify the scope of further improvement.

Audit Committee

The authority of the University of Burdwan has constituted a three-member committee to conduct Academic & Administrative Audit of the Tehatta Sadananda Mahavidyalaya, Tehatta, Purba Bardhaman. The Audit Committee is comprised the following members:

(i) Dr Tanmoy Dasgupta, Professor & Ex-Head, Deptt. of Business Administration, The University of Burdwan, Burdwan.
(ii) Dr ApurbaRatanGhosh, Professor & Head, Deptt. of Environmental Science, The University of Burdwan, Burdwan.
(iii) Dr Gouri Sankar Bandyopadhyay, Principal, Shyamsundar College, Shyamsundar, PurbaBardhaman

2. Objective & Scope of the Audit

Dr Nilanjan De, Principal in presence of other faculty members at a preliminary meeting, held on 29-04-2024 at 11.30 am, outlined the broad objectives of the academic audit as an assessment of the College. Accordingly, the audit team members decided to look into the prevailing situation at the college to assess the following aspects in course of the audit.

Scope

- Methodology of teaching and learning adopted for the different courses run by the different departments
- Activities of the Internal Quality Assurance Cell
- Functioning of IQAC towards institutionalization and internalization of quality enhancement in the institution

- Functioning of the computer facilities
- Functioning of the administrative committees including Finance section
- Functioning of the Central Library and other activities
- Outreach Programmes conducted by the NSS unit of the College
- Alumni and their contributions to the college
- Opportunities and scope of improvements in the major functional areas.

The team is empowered and expected to express their views and give suggestions for the improvement of the systems being followed by the College.

3. Methodology

Primarily, at the beginning a discussion was made with the Principal, Coordinator of IQAC and other faculty members & officials, which gave a general and broad profile of the facilities and activities of the College. The new facilities that have been added and some new initiatives, which are in the process of being developed during 2023-'24, were also noted by the audit team.

The Audit team enquired from the In-charge/Coordinators about the departmental activities and facilities, and had brief interactions with the faculty and support staff of each department. Visits to the laboratories, computer facilities, the library and some of the other facilities of the College were accommodated in the schedule arranged by the College to enable the Audit Committee to acquire relevant first-hand information.

Based on the departmental profile, information/data from the available documents and the interactions with the Head/ Coordinator/ In-Charge relating to different components of the department/institution, the Audit Committee has made a sincere endeavour to put forward certain views, observations and recommendations in the body of this report with expectations that these recommendations, when implemented, will best serve the interest of the college as intended.

4. Distinctiveness of Institutional achievements

1. College mainly runs Arts programmes and one Science program in Mathematics.
2. All the faculty members are registration in VIDWAN portal.
3. College has signed 22 MoUs, most of them are functional during these years.
4. College has introduced 33 Add-on Courses for the students; College also introduced SWAYAM courses for the students.
5. College conducts Gender Audit year-wise on regular basis.
6. Feedback analysis is performed for students, parents and teachers.
7. College maintains greenery in and around the campus.
8. College maintains some fruit plants within the campus and also motivate the students in campus cleaning programs and pollution free campus.
9. Some of the best practices such as campus cleaning, maintaining tree plantation, and introducing plastic free zone, No Smoking Zone, *etc.*, are followed in the campus.
10. College is taking care of disposing the wastes in and around the campus.
11. All teaching and non-teaching staff members, and students are aware about cleanliness and hygiene, water conservation, *etc.*
12. Teachers are following CIA and monitoring the students accordingly.

13. Most of the departments are organizing seminar/ series of lectures/ webinars on regular basis to motivate the students; so far 43 such programmes are organised.
14. Students of some of the departments are preparing wall Magazines on regular basis.
15. Some of the faculty members are publishing their research articles in UGC Care listed journals, book chapters having proper ISBN, conference proceedings, *etc.*
16. College has one unit of NSS and organised so far 41 activities as well as doing community services.
17. College has planned for SOLAR System-on-grid Solar Power Plant and Rainwater Harvesting System
18. Students participated in Govt. sponsored Environmental Fair.

However, after detailed paper examinations and physical verification it is noted that, some of the academic practices are required to be followed by the College positively inconsonance with NAAC criteria. In addition, certain processes could benefit from further review in order to improve their efficiency, fairness and consistency.

5. Suggestions

- College is required to implement ERP for better functioning.
- Purchase of books, journals in Library may be enhanced; Library has 2300 numbers of books as on catalogue; Library Management System be introduced; more access to journals is required, like-journals.
- No new minor or major projects during the year of assessment.
- Overall pass percentage is 80%.
- Teachers are well-experienced
- The support staffs are very happy with the College administration.
- The IQAC may be strengthened for effective functioning.
- There are total 14 Classrooms, 1 IQAC Room, 1 Auditorium in the name of "MAHATMA GANDHI SABHA KAKSHA".
- There are total 09 full-time teachers against 10 sanctioned posts and 10 SACT members; and 4 non-teaching members.

5. College Campus& Facilities:

College campus consists of the following sections -

a. Main Campus comprises -

i) Academic-cum-Administrative Building: Administrative building includes College Office, Principal's Chamber, Smart Classroom.
ii) Library Building includes Auditorium, Guest Rooms and classrooms
iii) Cycle Shed
iv) Ramp at ground floor
v) Green area including plants, medicinal garden, etc.

b. Main campus

The College possesses a total campus area of 20477.09 sq.m./acres with a built-up area of 1821.08 sq.m./acres and maintaining a green area of 18656.01 sq.m./ acres.

6. Goals of the College

(a) Provide an inclusive educational environment; enhance the strength and capabilities of the students coming from diverse socio-economic backgrounds.
(b) In pursuit of an inclusive developmental mode, the college teaches its students to appreciate, respect and promote the perspectives, rights and dignities of each individual.
(c) Encourage students to realize their own potential.
(d) Prepare students to become analytical and responsible citizens.
(e) Build an empowered young generation who can act as an essential component for the sustainable development of the society.
(f) Promote teamwork and collaborative learning among the students and nurture a community of learners motivated by a quest for academic excellence.

7. Awards and Accolades

Now, College is preparing for the First Cycle of accreditation by NAAC.

8. Management

The College has two decision making bodies:

- Governing Body
- Internal Quality Assurance Cell

The various aspects of the Academic affairs and administration of the College are organized and looked after by the different committees constituted by the Members of the Management and Faculty. In some of these committees, representatives of the students and alumni are also present.

9. Critical Observations

Observations based on the documents provided by the college authorities and meeting with the different stakeholders of the College on May 29, 2024 are given below:

- ✓ College must be more focussed on setting its Vision and Mission statements and has to make a good linkage of missions for reaching the goals.
- ✓ College has to prepare planning and implementation strategies for quality enhancement of the institute through ERP.
- ✓ College has to prepare its own 'Ethics & Code of Conduct' for all stakeholders as per University guidelines.
- ✓ Student progression is taken care off.
- ✓ Departments are requested to be more concern about their SWOC analysis.
- ✓ Department should take more initiative to prepare progression of the students in regard to academics as well as employment.
- ✓ More number of teachers will be included in the University administration/academic part.
- ✓ Skill development courses are framed properly.

10. Courses of learning

Table 1: Departments in the College Stream	Programme	Total
Arts		**07**
B. A. Bengali (Honours)	UG	
B. A. Education (Honours)	UG	
B. A. Geography (Honours)	UG	
B. A. History (Honours)	UG	
B. A. Philosophy (Honours)	UG	
B. A. Sanskrit (Honours)	UG	
B. A. (General)	UG	
TOTAL	**07**	

11. Assessment of Courses

Language groups

1. B.A.

- Vision and Mission of the departments be reframed
- Student progression from UG to PG is not satisfactory.
- Teachers are well experienced and 9 teachers are awarded with PhD degrees.
- Students' enrichment programmes be conducted more for the benefit and exposure of them.
- Faculty members should be encouraged to publish their research articles in the UGC care listed journals.
- New topics be proposed to be added during syllabi orientation after getting feedbacks from alumni, passed and final year students.
- More emphasis on Career counselling be given.
- Placement process is initiated by the College authority.

Humanities and Social Sciences

2. B.A. & Education

- Vision and Mission of the departments be more focused.
- Records of student progression from UG to PG be maintained
- Departments are conducting seminars/webinars on regular basis.
- More Students' enrichment programmes be conducted for their benefit and exposure.

- ❖ Faculty members should be encouraged to publish their research articles in the UGC care listed journals.
- ❖ Teachers should take initiative to publish chapters in books, and in edited volumes.
- ❖ Senior faculty members will take initiative to incorporate the relevant new topics in the syllabi for the subject enrichment, skill orientation and more job opportunities and development of entrepreneurship amongst the students.
- ❖ Placement process, counselling be initiated by the College authority.

12. Strengths & Opportunities for Improvements

Strengths

The audit committee is satisfied with the inherent strengths of the College and these are mentioned below:

- ✓ Forward looking and visionary leadership of the College authority
- ✓ Willingness of leadership for all round continuous quality improvement
- ✓ Apolitical ambience of the College
- ✓ Good and competent teaching faculty using updated pedagogy with supportive IT facility.
- ✓ Committed and supportive non-teaching staff
- ✓ Academically above-average students use to abide by the rules and code of conduct of the College.
- ✓ Proper cleanliness of the campus are maintained
- ✓ Canteen is providing average quality food.
- ✓ NSS unit is active.

Opportunities for Improvement

The College can easily raise the bar of its achievement if the following points are taken care of:

- ✓ More research initiatives
- ✓ More publications
- ✓ Innovations in teaching-learning
- ✓ Initiation of skill-development programmes
- ✓ Proper framing of more number of Add-on courses focussing the employability opportunity of the students

13. General Conclusion

- The College has good ambience of teaching-learning process.
- Student discipline is satisfactory.
- Stands out as an institution of academic excellence
- Emphasis on skill development/job-oriented programmes

14. Declaration

I agree with all the recommendations and observations mentioned in this report.

Date: 29/04/2024
Place:Tehatta Sadananda Mahavidyalaya
Tehatta, Purba Bardhaman

Tehatta Sadananda Mahavidyalaya
ESTD.-2013
Burdwan
713122
P.O.-Tehatta

29.04.24.
Signed by
College Principal with Seal

Principal
Tehatta Sadananda Mahavidyalaya
Tehatta, Purba Bardhaman

15. Gratitude

The Committee members feel honoured and take this opportunity to express sincere thanks and gratitude to the College authorities for being invited to conduct the audit. They would also like to express their heartfelt thanks to all the faculty members and support staff for their wholehearted cooperation along with the hospitality that has been extended during the audit.

29/04/24
Dr Tanmoy Dasgupta
Professor & Head
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The University of Burdwan
Burdwan

Dr. Tanmoy Dasgupta
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29/4/24
Dr Apurba Ratan Ghosh
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Professor & Head
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29/4/24
Dr Gouri Sankar Bandyopadhyay
Principal
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Dr. Gouri Sankar Bandyopadhyay
Principal
Syamsundar College
P.O.-Shyamsundar, Dist.-Purba Bardhaman
W.B. 713424

Academic and Administrative Audit Certificates of the Institution

2018 - 2019

MANAGEMENT SYSTEM CONSULTANCY

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ACADEMIC AND ADMISTRATIVE AUDIT CERTIFICATE

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The methodology used included physical inspection, review of the relevant documentation, and interviews. Reliance was placed on the third-party data provided by the institution.

Statement of Assurance

This audit has been conducted in accordance with the International Standards for the Professional Practice of Internal Auditing.

In our professional judgment, sufficient and appropriate audit procedures were completed and evidence gathered to support the accuracy of the conclusions reached and contained in this report. The conclusions are based on a comparison of the situations as they existed at the time of the audit with the established Criteria.

Amalesh Kr. Mandal

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Authorization:

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- ISO 9001:2015 (Quality) (CQI-IRCA Accredited, Certificate No. 44514, CQI-IRCA Delegate ID: 111285) Lead Auditor Certificate

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Issued on April, 2018 valid till March, 2019

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2019 – 2020

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2020 – 2021

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2021 – 2022

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2022 – 2023

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